

# Internal Complaints

## Committee

(A.Y 2024-25)

Ref: VPSCET/ICC/2024-25

## Internal Complaints Committee (A.Y 2024-25)

| Sr. No | Name of the Member  | Designation    |
|--------|---|----------------|
| 1      | Dr. Harish Harsurkar<br>HOD Mechanical, VPSCET, Lonavala  | Member         |
| 2      | Dr. Manav A. Thakur<br>Principal, VPSCET, Lonavala        | Member         |
| 3      | Mr. Rohit R. Jagtap<br>Registrar, VPSCET, Lonavala        | Member         |
| 4      | Ms. Sayali Dharne<br>Asst. Professor, VPSCET, Lonavala    | Convener       |
| 5      | Mrs. Namrata Jangam<br>Asst. Professor, VPSCET, Lonavala  | Member         |
| 6      | Mrs. Tanuja Hulavale<br>Asst. Professor, VPSCET, Lonavala | Member         |
| 7      | Ms. Shirin Fulari<br>Student                              | Student Member |
| 8      | Mr. Samit Khan Pathan<br>Student                          | Student Member |



*Manav*

**Dr. Manav A. Thakur**

PRINCIPAL

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Approved by AICTE Delhi  
VPS College of Engineering & Technology  
Affiliated to SPPU Pune (CEGP020020)

Affiliated to SPPU Pune (CEGP020020)

**Date:** 22/07/2024

## **NOTICE**

All the students, teaching staff, and non-teaching staff are hereby informed that an **Internal Complaints Committee** meeting has been organized for students and committee members.

Students are requested to attend the meeting on **30/07/2024** at **04:00 PM** in the **College Seminar Hall**.



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**Dr. Manav A. Thakur**  
PRINCIPAL  
VPS College of Engineering & Technology  
Lonavala

**Date:** 22/07/2024

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*Manav*  
**Dr. Manav A. Thakur**  
PRINCIPAL  
VPS College of Engineering & Technology  
Lonavala

**Date:** 30/07/2024

## **MINUTES OF MEETING**

### **AGENDA OF MEETING:**

The following points to be discussed and reviewed that are mentioned below-

1. Vigilance system for monitoring the movement for the students
2. The awareness program about the issue comes under sexual harassment and the procedure adopted to deal with the issues.
3. Reviewed the vigilance system for monitoring the movement for the students specially the new comers.

### **OBSERVATION:**

1. Committee members reviewed all the issues.
2. No problems were encountered related to the check.



## **ACTION TAKEN REPORT:**








1. The all-committee members discussed all these issues and decided to take immediate actions on the above topics and give instructions to the concerned persons.
2. As there were no other items for discussion, the meeting ended with a vote of thanks.
3. A suggestion to prepare a handbook for reference purposes.



**Date:** 30/07/2024

## Internal Complaints Committee

A weekly meeting of all the **Internal Complaints Committee (A.Y 2024-25)** was conducted by the undersigned on **30/07/2024 at 04:00 PM**. Following are the Internal Complaints Committee members were present in the Board room:

| Sr. No | Name of the Member  | Designation    | Signature   |
|--------|---|----------------|---|
| 1      | Dr. Harish Harsurkar<br>HOD Mechanical, VPSCET, Lonavala  | Member         |    |
| 2      | Dr. Manav A. Thakur<br>Principal, VPSCET, Lonavala        | Member         |   |
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| 5      | Mrs. Namrata Jangam<br>Asst. Professor, VPSCET, Lonavala  | Member         |  |
| 6      | Mrs. Tanuja Hulavale<br>Asst. Professor, VPSCET, Lonavala | Member         |  |
| 7      | Ms. Shirin Fulari<br>Student                              | Student Member |  |
| 8      | Mr. Dev Jadhav<br>Student                                 | Student Member |  |

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Approved by AICTE Delhi  
Recognized by DTE (6815)

**Dr. Manav A. Thakur**  
PRINCIPAL  
Recognized by UGC (CEGP0200)

**Date:** 17/01/2025

## **NOTICE**

All the students, teaching staff, and non-teaching staff are hereby informed that an **Internal Complaints Committee** meeting has been organized for students and committee members.

Students are requested to attend the meeting on **28/01/2025** at **04:00 PM** in the **College Seminar Hall**.



**Dr. Manav A. Thakur**  
PRINCIPAL  
VPS College of Engineering & Technology  
Lonavala

**Date:** 28/01/2025

## **MINUTES OF MEETING**

1. The meeting of the Internal Complaints Committee (ICC) was held on 28/01/2025 at 04:00 PM in the College Board Room.
2. The meeting was conducted to review the functioning of the Internal Complaints Committee and to discuss measures for creating awareness among students regarding issues related to sexual harassment.
3. The committee members discussed the importance of maintaining a safe and secure environment for all students within the college campus.
4. The members emphasized the need to encourage students to report any grievances or complaints without hesitation.
5. It was decided to organize awareness programs to inform students about the role of the Internal Complaints Committee and the complaint procedure.
6. It was observed that no complaints related to sexual harassment were reported during the review period.
7. As there were no further points for discussion, the meeting concluded with a vote of thanks.



**Date:** 28/01/2025








## **ACTION TAKEN REPORT**

1. The functioning of the Internal Complaints Committee (ICC) was reviewed and the committee decided to continue its activities to maintain a safe environment in the college.
2. Awareness regarding issues related to sexual harassment and the complaint procedure was discussed and it was decided to conduct awareness sessions for students.
3. The committee resolved to encourage students to report any grievances or concerns without hesitation.
4. Necessary guidance was provided to students regarding the role and responsibilities of the Internal Complaints Committee.
5. As no complaints were reported, the committee decided to continue monitoring the campus environment to ensure safety and well-being of all students.




## Internal Complaints Committee

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|--------|--|----------------|---|
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| 7      | Ms. Shirin Fulari<br>Student                             | Student Member |  |
| 8      | Mr. Samit Khan Pathan<br>Student                         | Student Member |  |



  
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